

**REPORT TO: COMMUNITY PLANNING BOARD ON 27 AUGUST 2009**

**SUBJECT: SINGLE OUTCOME AGREEMENT – LOCAL DELIVERY ACTION PLANS**

**BY: CORPORATE POLICY UNIT MANAGER**

**1. REASON FOR REPORT**

- 1.1** The Community Planning Board is asked to consider the Local Delivery Action Plans which will support the delivery against the national and local outcomes within the Single Outcome Agreement

**2. RECOMMENDATION**

- 2.1** The Community Planning Board is asked to consider the Local Delivery Action Plans and:

- (i) identify any Local Delivery Action Plans which require further information to be submitted to the next meeting, and**
- (ii) approve Local Delivery Action Plans not requiring further information and remit them to appropriate theme group to deliver and monitor**

**3. BACKGROUND**

- 3.1** The Local Delivery Action Plans are intended to identify who is responsible for delivering against specific actions.
- 3.2** At the meeting of the Board meeting on 10 June, it was agreed to review all targets and milestones for consistency, investigate resource issues within the milestones and bring back final versions to the next meeting of the Board.
- 3.3** The Council's Research & Information Officers team have worked with the lead officers on each of the key actions. The second draft of the Plans is attached. **(Appendix)**
- 3.4** During discussions, the following actions have been removed from the list of actions:
- National Outcome 1, Local Outcome 1 – Marketing Moray  
National Outcome 1, Local Outcome 2 – Economic Recovery  
National Outcome 14, Local Outcome - Sustainable construction of new developments
- 3.5** In relation to SMART targets for each action, some SMART targets have proved problematic to define but best attempts by the Resource & Information Officers and Lead Officers have been made to list them as originally agreed.

However it is recognised that this is an area that can be improved in future years as the process and monitoring develops.

- 3.6 Having said that the milestones have been defined to provide measurable progress and is an improvement from SOA 2008-9.
- 3.7 By third/fourth quarters the information contained within the impact statements in relation to the contribution against the national outcomes should provide a good indication of our progress and details for the public performance report to summarise progress.
- 3.8 It may be noticed that some of the plans have highlighted resources required from partners in order to deliver against the key action. It must be appreciated that this is the first time that all information is available to all partners and any resources commitments may not been agreed by the individual partners as stated within the resource section. Given this, more detailed information may be required by the lead officer to define the resource required prior to their final agreement to progress with a specific key action. This information should be submitted in a report to the Board to seek final agreement from all partners.

#### **4. SUMMARY OF IMPLICATIONS**

**(a) Corporate Development Plan/Community Plan/Service Improvement Plan**

The SOA should inform the contents of the Community Plan and partners' strategic documents.

**(b) Policy and Legal**

The Council must meet requirements of the Scottish Government to comply with the Concordat. The Community Planning Statutory Partners are required to sign up to the whole SOA and be held accountable for its delivery.

**(c) Resources (Financial, Risks, Staffing and Property)**

The resource implications of the local delivery action plans are highlighted under each theme group discussion.

**(d) Consultations**

Consultations have been held with the various partners listed in the report and the appendices.

#### **5.0 CONCLUSION**

- 5.1 **Considerable amount of work has been undertaken to improve the local delivery action plans which support the Single Outcome Agreement 2009-10. This is a developing process which will improve with time. However the milestones will provide a measurable indication of whether the action is being carried out and the impact against the outcome will provide information for the required public performance report.**

**5.2 Some of the plans may need further details provided by the lead officers on the potential resource implications for partners. Any plans needing this level of detail can be identified at the meeting**

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Background Papers: Held with Research & Information Officers  
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